

# Cruise Job Descriptions

## FINANCE DEPARTMENT ON SHORE



All departments related to Finance and Administration, are below shore. A job in the Finance and Administration department on a cruise ship is very similar to a job you'd find in a five-star hotel or resort. The Finance Manager oversees all staff and crew in this department. In general, the Department does the following work on shore:

## GLOBAL FINANCIAL PLANNING & ANALYSIS MANAGER

### Job Description

We are seeking a Global Financial Planning and Analysis Manager to be a key contributor to the future and ongoing success of the company. They will play an integral role in determining Public Earnings Guidance, analyzing the Annual Plan and Monthly Forecast. They will also work with senior management throughout the company in search of ways to enhance shareholder value and ensure operational strength and flexibility. This individual will be a key contributor to the growth of the department by providing a strong professional presence, technical expertise and a business/operational focus.

### **ESSENTIAL FUNCTIONS**

- Lead, supervise and manage workload of Financial Analysts on various tasks including but not limited to the items listed below
- Manage development of Financial Analysts
- Consolidation of all submissions for the Annual Planning Processes (Capital, Strategic and Operational)
- Evaluation of Forecasts to recommend Public Earnings Guidance
- Preparation of a variety of analyses for the CEO, CFO and SVP Investor Relations for the quarterly conference call including the highlighting of new trends which are developing
- Prepare competitive analysis for Executive/Senior Management and the Board of Directors including value added commentary
- Assist in the creation of Long-term (five year) financial projections (for Executive Management, the Board of Directors and the Rating Agencies) and by Currency (for Treasury)
- Annually prepare value added analysis of brand and ship ROI's
- A variety of value added self-initiated ad-hoc analysis as well as analysis requested by Executive Management and other departments
- Possess a global perspective and be willing to travel occasionally (less than 10%)

### **QUALIFICATIONS**

- Bachelor's degree from a four year university
- Certified Public Accountant, Chartered Accountant or similar certification preferred but not required

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- Minimum of 7 years of total experience
- Progressed to the manager level or above
- Direct experience with a large multi-billion international corporation, either as an employee or external auditor
- Superior skills with analytical software, especially Microsoft Excel, and experience with a variety of financial analysis
- Experience with managing process change and/or project management and proven ability to interact with all levels of the organization
- Strong proficiency with Power Point, Hyperion Essbase and Oracle Financial Systems or the equivalent is strongly preferred
- Creative thinker and solutions oriented
- Ability to learn quickly in a fast-paced, rapidly changing, team-oriented environment
- "Hands-on" style and detail-oriented approach to analysis preparation and/or review
- Strong analytical and organizational skills
- Be able to analyze, evaluate and move quickly to support rapid decision making
- Strong interpersonal skills
- Informative and collaborative communications style
- Tenacious in meeting deadlines, well organized, adept at managing peak workloads
- Uncompromising personal integrity, as well as a high-level of respect for all individuals