



SPHM Water Park First Aid Room Attendant Position Description

JOB TITLE:First Aid Room Attendant

QUALIFICATIONS:

Education – High School graduate, college student preferred.

Must be at least 21 years of age

Must have a current American Red Cross First Certificate and American Red Cross CPR Certificate

Tennessee State Certified Emergency Medical Technician preferred.

Must possess organizational and administrative experience, neat appearance, and pleasant personality

Must have ability to take direction, but also carry out duties independently.

EXPERIENCE:

Any experience after completion of course work is helpful.

KNOWLEDGE:

Thorough knowledge of first aid and CPR

Thorough knowledge of the principles and practices of First Aid and CPR

Ability to complete and accurately fill out accident/incident forms. Must demonstrate initiative, resourcefulness, and physical endurance, and excellent physical condition; ability to take instruction and to work with supervisors to carry out an operation's plan as a team.



PRIMARY DUTIES:

Responsible for implementation of all first aid procedures in the First Aid Room

Ensure that the First Aid Room is adequately stocked at all times.

Assists with all rescues and with rescue efforts if needed

Works closely with the lifeguards to coordinate all aspects of the Emergency Action Plan, and assists the Head or Senior Lifeguard in conducting Emergency Action Plan In-services as needed.

Will serve as the facility liaison to EMS providers if needed

Responsible for care of First Aid Room and all associated items and equipment

Maintains accurate and complete records on accidents/incidents

Collects these forms and insures that they are accurate as submitted by individual lifeguards.

Assists in the implementation of safety activities, staff training, and public education

SECONDARY DUTIES:

Upkeep and cleaning of First Aid Room

Other duties that may be assigned by Water Park Director or Manager

RESPONSIBLE TO:

Seasonal Water Park Manager and Seasonal Water Park Director