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## **SPHM WATER PARK Greeter Position Description**

**Job Title: Greeter**

**Qualifications:**

Education – High School student – must have completed the 9<sup>th</sup> grade and be at least 15 years of age.

Must possess basic customer service skills and establish effective working relationships with fellow employees.

Must be dependable, courteous and neat in appearance

Must be able to competently follow instructions

Must be able to work a flexible schedule including weekend work

Must be physically fit and capable of doing light and moderate lifting

Must possess superior public relations skills

Must be accurate in mathematical skills

**Knowledge:**

Knowledge of operating procedures for greeting guests who enter facility

**Primary Duties:**

Assists the general public with any questions they may have regarding Wetlands or other regional facilities.

Responsible for documenting season pass and daily pass usage.



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Keeps accurate records of current patron attendance in the park at a given time

Enforces all Water Park policies and rules

**Secondary Duties:**

Cleanup of breezeway area and greeter station on a daily basis

Other related duties as assigned.

**Responsible to:**

Café Supervisors, Water Park Seasonal Managers, and Water Park Director