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SPHM  
HOSPITALITY

INDEX GOLF ACCOUNTING S.O.P



By: | **Agustinus Agus Purwanto, SE MM**

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# **Golf Accounting Standard Policies & Procedures**



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Chief Executive Officer / Founder

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## SPHM Golf & Country Club Management

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To Manual Holders,

The implementation and maintenance of internal controls in your golf is the joint responsibilities of Operations and Finance at Golf all Department Heads. This Accounting Standard Policies & Procedures has been developed to define standards of internal control which should operate at the golf to assist those departments in discharging their duties.

The Accounting Standard Policies & Procedures is intended to be a working document enabling you to carry out your day – to – day duties more effectively. Because segregation of duties is so fundamental to the maintenance of internal control standards, suggested organization charts have been included, together with schedules of responsibilities of key golf staff, including non-financial staff.

We have deliberately refrained from using the term “Accounting Standard Policies & Procedures” as it is appreciated that procedures to become appropriate. The principles behind the internal controls in the Manual do, however, apply to your golf. To ensure consistency, any significant variance from standards will require approval by your Chief Finance Officer (CFO).

This Accounting Standard Policies & Procedures was prepared in construct your golf Finance Department, that to be effective, it needs to be kept up – to – date for systems developments and advances in technology. To enable this, your regular feedback is essential.

This Accounting Standard Policies & Procedures is given right to Business Owner who purchase or hire as a consultant, managed and consultation basis. To copy this Accounting Standard Policies & Procedures is violates a personal intellectual copyright is against the law.

Agustinus Agus Purwanto, SE MM  
**Chief Executive Officer / Founder**  
*An owner of Sun Paradise Hotels Management*



## Accounting Policies Index

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### Accounting Policies– 1000 Series

- A-1001 Accounting Policies
- A-1002 Accounting Functions
- A-1003 Controller's Responsibilities
- A-1004 Manager's Fiscal Responsibilities
- A-1005 Accounting Records
- A-1006 Confidentiality of Accounting Records
- A-1007 Filing Requirements for Accounting Records
- A-1008 Modification of Accounting Policy
- A-1009 Accounting Forms

### General Accounting Policies – 1500 Series

- A-1501 Chart of Accounts
- A-1502 Accounting Software & Point of Sale System
- A-1503 Petty Cash Funds
- A-1504 Check Signing Authority
- A-1505 Methods of Payment
- A-1506 Bank Reconciliation
- A-1507 Pricing of Products and Services
- A-1508 Accounting Definitions
- A-1509 Expense Dictionary
- A-1510 Fixed Asset Useful Life
- A-1511 Cost of Goods Sold Analysis
- A-1512 Amortizing Expenses
- A-1513 Bank and Trade References
- A-1514 Bank Accounts
- A-1515 Contract Signing Authority

### Payroll – 2000 Series

- A-2001 Timekeeping
- A-2002 Verification of Hours
- A-2003 Payroll Reports
- A-2004 Payroll Records
- A-2005 Check Preparation & Distribution
- A-2006 Payroll Corrections & Adjustments
- A-2007 Temporary or Casual Labor
- A-2008 Departmental Labor Codes
- A-2009 Direct Deposit of Paychecks
- A-2010 Incentives and Commissions
- A-2011 Employee Tips
- A-2012 Training Hours

### Month End Procedures – 2500 Series

- A-2501 Payroll Accrual
- A-2502 Month End Closing Checklist
- A-2503 Trial Balance
- A-2504 Preliminary Statements
- A-2505 Final Statements
- A-2506 Monthly Review of Operating Statements

### Reports – 3000 Series

- A-3001 Daily Revenue Report
- A-3002 Weekly Revenue Report
- A-3003 Month End Reports
- A-3004 Pay Period Summary Report

- A-3005 Departmental Payroll Summary Analysis
- A-3006 Master Payroll Summary Analysis
- A-3007 Abstracts of Sales
- A-3008 Aged Accounts Receivable Report
- A-3009 Report Summary

### Budgeting – 3500 Series

- A-3501 Annual Club Goals
- A-3502 Annual Budgets
- A-3503 Budget Development Timeline
- A-3504 Operating Budget
- A-3505 Capital Budget
- A-3506 Tools to Beat Budget
- A-3507 Computation of Payback of Capital Asset

### Purchasing – 4000 Series

- A-4001 Purchase Authority & Limits
- A-4002 Invoice Billing Addressee
- A-4003 Purchase Orders
- A-4004 Alcoholic Beverage Purchases
- A-4005 Competitive Pricing
- A-4006 Receiving
- A-4007 Expense Coding
- A-4008 Invoice Approval File
- A-4009 Storerooms and Par Stocks
- A-4010 Gifts from Vendors
- A-4011 Service Contracts
- A-4012 Use of Club Credit Cards
- A-4013 Cash on Delivery (COD)
- A-4014 Approved Vendor List
- A-4015 Purchase Rebate Programs

### Inventories – 4500 Series

- A-4501 Monthly Resale Inventories
- A-4502 Monthly Consumable Supply Inventories
- A-4503 Monthly Linen Inventory
- A-4504 Quarterly China, Flatware, & Glassware Inventory
- A-4505 Annual Furniture, Fixtures, and Equipment Inventory
- A-4506 Property Management & Control
- A-4507 Departmental Property Receipts
- A-4508 Selling Assets for Salvage
- A-4509 Investigation of Inventory Discrepancies

### Taxes – 5000 Series

- A-5001 Sales Tax Exemption
- A-5002 Sales Tax Collection & Remittance
- A-5003 Payroll Taxes
- A-5004 Monthly & Quarterly Withholding Reports

### Benchmarks – 5500 Series

- A-5501 Benchmarking
- A-5502 Benchmarking Responsibilities
- A-5503 Benchmarking Flow Chart



## Accounting Policies Index

---

A-5504 Executive Metrics Report

### Club General Policies – 6000 Series

A-6001 Adjustments  
 A-6002 Charge Accounts for Department Heads  
 A-6003 Retail Discounts for Department Heads  
 A-6004 Retail Discounts for Employees  
 A-6005 Travel Reimbursement  
 A-6006 Local Mileage Reimbursement  
 A-6007 Expense Reimbursement  
 A-6008 Travel and Entertainment  
 A-6009 Vending Machines  
 A-6010 Quality Assurance – Sampling  
 A-6011 Departmental Transfers  
 A-6012 Monthly Analysis of Expense Accounts  
 A-6013 Employee Holiday Fund  
 A-6014 Contractors

### Member Accounting Policies – 6500 Series

A-6501 Member Billing  
 A-6502 Disputed Member Charges  
 A-6503 Delinquent Member Accounts  
 A-6504 Finance Charge on Delinquent Accounts  
 A-6505 Initiation Fees  
 A-6506 Member Dues  
 A-6507 Food Minimums  
 A-6508 Deferred Dues  
 A-6509 Reciprocal Agreements  
 A-6510 Member Relations  
 A-6511 Gift Certificates

### Food & Beverage – 7000 Series

A-7001 Alcoholic Beverage Control  
 A-7002 Beverage Controls  
 A-7003 Standard Beverage Pour  
 A-7004 Requirement to Ring Up Sales  
 A-7005 Authority to Issue Food & Beverage  
 A-7006 Standardized Recipes  
 A-7007 Portion Control  
 A-7008 Menu Pricing – Pre-Costing  
 A-7009 Buffet Pricing – Post Costing  
 A-7010 Security of Food & Beverage Inventories  
 A-7011 Catered Function Beverage Control  
 A-7012 Banquet Event Order (BEO)  
 A-7013 Rolling Catering Forecast  
 A-7014 Catering Contracts  
 A-7015 Catering Deposits  
 A-7016 Guarantees for Catered Events  
 A-7017 Corkage and Plating Fees

### Golf Accounting Policies – 8000 Series

A-8001 Golf Tee Sheet Reconciliation  
 A-8002 Golf Event P&L's  
 A-8003 Lessons/Clinics Given by the Professional Staff  
 A-8004 Regripping/Club Repair  
 A-8005 Golf Outings

A-8006 Tournaments/Special Events

### Retail Accounting Policies – 8500 Series

A-8501 Annual Retail Buying Plan  
 A-8502 Merchandiser's Book  
 A-8503 Annual Promotional Calendar  
 A-8504 Ordering Merchandise  
 A-8505 Receiving Merchandise  
 A-8506 Pricing Merchandise  
 A-8507 Merchandise Discounts  
 A-8508 Merchandising, Marketing, and Selling  
 A-8509 Exchanges and Returns  
 A-8510 Return to Vendors  
 A-8511 Retail Sales after Closing Day's Activities  
 A-8512 Membership Retail Book  
 A-8513 Benchmarking  
 A-8514 Gift Certificates  
 A-8515 Special Orders  
 A-8516 Dead Stock

### Internal Control – 9000 Series

A-9001 Internal Control Overview  
 A-9002 Audit Trail  
 A-9003 Accounting Forms  
 A-9004 Accounts Receivable (Dues & Member Charges)  
 A-9005 Income Controls - Golf  
 A-9006 Income Controls – F&B  
 A-9007 Income Controls - Activities  
 A-9008 Income Controls – Initiation Fees & Dues  
 A-9009 Income Controls – Retail Sales  
 A-9010 Cash Receipts Controls  
 A-9011 Check Cashing Procedures  
 A-9012 Payroll Controls  
 A-9013 Catering & Meeting Controls  
 A-9014 Purchasing & Receiving Controls  
 A-9015 Asset Management Controls  
 A-9016 Internal Control Problem Areas  
 A-9017 Internal Control Audit Checklist  
 A-9018 Whistleblower Policy

### Activities/Swim/Tennis Accounting Policies – 9500 Series

A-9501 Activity Event P&L's  
 A-9502 Lessons/Clinics Given by the Professional Staff  
 A-9503 Restraining Income



### Accounting Forms

FM201	Petty Cash Receipt
FM202	Revenue Report
FM203	Weekly Revenue Report
FM204	Capital Asset Purchase Request
FM205	Capital Budget Request Summary
FM206	Consumable Supply Inventory
FM207	Linen Inventory Count
FM208	China Inventory Count
FM209	Flatware Inventory Count
FM210	Glassware Inventory Count
FM211	Furniture, Fixtures & Equipment Inventory
FM212	Annual FF&E Inventory Summary Report
FM213	Departmental Property Receipt
FM214	Property Transfer
FM215	Member Adjustment
FM216	Departmental Transfer
FM217	Golf Event Profit & Loss
FM218	Activity Event Profit & Loss
FM219	Liquor/Beer/Wine Inventory
FM220	Daily Report of Golf Rounds
FM221	Annual Retail Buying Plan
FM222	Pre-Cost Menu Pricing
FM223	Buffet Post-Cost Analysis
FM224	Banquet Event Order (BEO)
FM225	Rolling Catering Forecast
FM226	Catering Contract
FM227	Catering Deposit Log
FM228	Purchase Order
FM229	Pay Period Summary Report
FM230	Departmental Payroll Summary Analysis
FM231	Master Payroll Summary Analysis
FM232	Paycheck Receipt Log
FM233	Tools to Beat Budget Expense Log
FM234	Tools to Beat Budget Expense Log Summary
FM235	Controlled Forms Sign-Out
FM236	Budget Variance Analysis
FM237	Special Order Form
FM238	Check Receipt Log
FM239	Return to Vendor Form
FM240	Bank Account Reconciliation Sheet
FM241	Cashier Overage/Shortage Report
FM242	Bank Receipt Log
FM243	Check Request
FM244-1	Cost of Goods Sold Analysis Checklist
FM244-2	Cost of Goods Sold Analysis
FM245	Multiple Expense Coding Sheet